

Mentoring Agreement

Mentoring is a process that involves communication and is relationship that provides rich and rewarding experience for both partners. Both partners must be respectful of each others time and commitments. We have created the following form to assist you in developing a schedule for your meetings. Please print information & sign below. **Each partner is to keep a copy and one is to be turned in to the Program Manager.**

Mentor Name: _____

Mentee Name: _____

Meeting time: (i.e. 10am, 2:30pm, etc) _____
_____ in person _____ via phone

Established Meeting day: _____

Frequency of meetings: (i.e., once a week, every other week) _____

If unforeseen events arise and meeting time/day must be changed we will give our mentoring partner at least a ____ hour notice if possible.

Mentor Signature _____ Date _____

Mentee Signature _____ Date _____